☼EPA

Benchmarking Tool Data Collection Form

Building Name and/or Address:_____

Year Built:_____

eeBuildings

Space Use

Hotel Type (Upper Upscale, Upscale, Midscale, Economy)	# of Rooms	Total Area (m^2)	Averagy Occupancy %

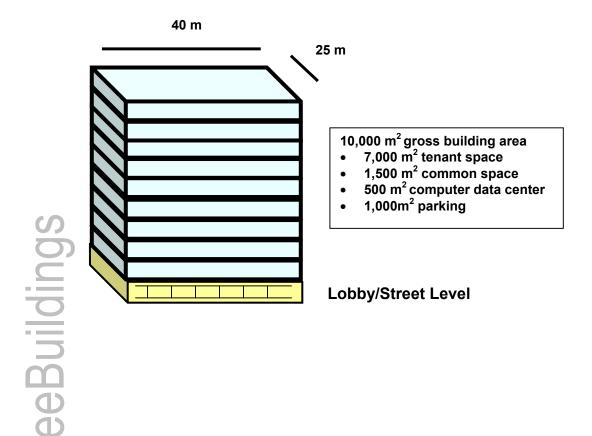| Food Facility (yes, no)	On-site Laundy Facility for In-room Linens (yes, no)

Energy Use
Include the total energy consumed for the same 12 months for each fuel type for the gross areas listed above. Include fuel for back-up generator when applicable.

Energy Type	Bill Start Date	Bill End Date	Energy Use (kWh or kBTUs)	Energy Cost (in same currency used for bill calculation)

EPA

Building Gross Space Diagram

Note: The gross space of the building should equal the total of the office space (tenant and common areas), computer data centers, and parking. All gross space should be accounted for in the tables on the preceding page. See the sample building space data below.

40 m

25 m

10,000 m^2 **gross building area**
- 7,000 m^2 **tenant space**
- 1,500 m^2 **common space**
- 500 m^2 **computer data center**
- 1,000m^2 **parking**

Lobby/Street Level

eeBuildings

Contact: Gary McNeil, US EPA, mcneil.gary@epa.gov, or Steve Baley, ICF, sbagley@icfconsulting.com